

SURREY COUNTY COUNCIL

FORWARD PLAN

NOTICE OF DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

1 FEBRUARY 2018 TO 31 MAY 2018

Notice is hereby given of:

- key decisions (as defined within Surrey County Council's Constitution) that will be taken by the Cabinet (or other decision maker)
- confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A notice / agenda together with reports and supporting documents for each meeting will be published at least five working days (and in some instances sooner) before the date of the meeting. In order to enquire about documents availability and subject to any restriction on their disclosure, copies may be requested at Main Reception, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN

Documents may be accessed electronically at www.surreycc.gov.uk/committeepapers

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated (as 'Fully Exempt' or 'Part Exempt' on an item on this plan scheduled to be heard at that meeting), part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. The likely reason for exemption is denoted on the plan by the number of the relevant paragraph from the Act. See overleaf for the relevant paragraphs.

If you disagree with why a report is to be considered in private, you can tell us why by emailing katieb@surreycc.gov.uk, or writing to the Democratic Services Lead Manager, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

This notice supersedes all previous notices.

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for the report to be considered in private)**

1. Information relating to any Individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
 - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The decision making body/bodies referred to throughout this document are as follows:

CABINET 2017/18

Name	Portfolio
Mr David Hodge	Leader of the Council
Mr John Furey	Deputy Leader and Cabinet Member for Economic Prosperity
Mrs Clare Curran	Cabinet Member for Children
Mrs Denise Turner-Stewart	Cabinet Member for Communities
Mr Mel Few	Cabinet Member for Adults
Mr Colin Kemp	Cabinet Member for Highways
Mr Mike Goodman	Cabinet Member for Environment and Transport
Mrs Helyn Clack	Cabinet Member for Health
Mrs Mary Lewis	Cabinet Member for Education
Mr Tim Oliver	Cabinet Member for Property and Business Services

SURREY COUNTY COUNCIL
FORWARD PLAN OF KEY DECISIONS 1 February 2018 TO 31 May 2018

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
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CABINET MEMBER DECISIONS - FEBRUARY 2018

13 Feb 2018	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader).</p> <p>Part 2</p>	Cabinet Member for Property and Business Services	Cabinet Member for Property and Business Services (Mr Tim Oliver)	<p>Peter Hall Tel: 020 8541 7670</p> <p>Chief Property Officer (John Stebbings)</p>		Economic Prosperity	
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INVESTMENT STRATEGY DECISIONS - 6 FEB 2018

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
6 Feb 2018	Investment Board	<p>To approve decisions in relation to the council's investment strategy.</p> <p>Part 2</p>	Investment Board	Leader of the Council (Mr David Hodge CBE)	<p>Peter Hall Tel: 020 8541 7670, Susan Smyth Tel: 020 8541 9550</p> <p>Director of Finance (Sheila Little)</p>		Economic Prosperity	

CABINET - 27 FEBRUARY 2018

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
27 Feb 2018	Oakwood Secondary School, Horley - Schools Basic Need Expansion Project	<p>This report requests approval of the business case for the project to expand Oakwood Secondary School from a 5 Form of Entry (750 places) to a 7 Form of Entry (1050 places) providing an additional 300 places to meet the demand for secondary places in the Reigate and Banstead Borough.</p> <p>Part 2 Annex</p>	Cabinet	Cabinet Member for Property and Business Services (Mr Tim Oliver), Mrs Mary Lewis	<p>Keith Brown Tel: 020 8541 8651, Julie Stockdale Tel: 020 8541 8084</p> <p>Chief Property Officer (John Stebbings)</p>		Resident Experience	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
27 Feb 2018	Early Help Case for Change	<p>To agree to the vision of transforming Early Help services in Surrey, understanding the policy implications involved.</p> <p>To endorse the Local Family Partnership model and approach to this transformation.</p>	Cabinet	Cabinet Member for Children (Mrs Clare Curran)	<p>Ben Byrne Tel: 01483 517014</p> <p>Head of Early Help & Family Services (Ben Byrne)</p>	<p>Engagement with the District and Borough Councils' early help networks took place via two workshops in each District and Borough from November 2016.</p> <p>A multi-agency programme board has been established. This Board is chaired by the Cabinet Member for Children and has membership representation from across the partnership.</p> <p>Children and Education Select Committee - November 2017</p> <p>Public Consultation required in 2018 relating to the future Early Help operating model and implications for public facing</p>	Resident Experience; Wellbeing	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
27 Feb 2018	Changes to the Surrey County Council Constitution Regarding Local and Joint Committees	Report seeking approval from Cabinet for proposal to update the Terms of Reference in the constitution of the Local and Joint Committees, incorporating the committee's role on Early Help.	Cabinet	Leader of the Council (Mr David Hodge CBE)	James Painter Tel: 01372 832539 Head of Community Partnerships and Safety (Jane Last)		Resident Experience	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
27 Feb 2018	Hillside Residential Care Home, Camberley	<p>To agree the direction of travel following consideration of recommendations arising from consultation, specifically:</p> <ul style="list-style-type: none"> • reprovion of care and support for permanent residents, and • reprovion of short term break service 	Cabinet	Cabinet Member for Adults (Mr Mel Few)	Chris Hastings Strategic Director Adult Social Care and Public Health (Helen Atkinson)	<p>Care home residents, their families, friends and advocates Michael Gove MP Care commissioners (Hampshire CC) NHS Consultant PLD Team NHS Community Liaison Nurse PLD Virgin Care (dental services) Camberley Clinic Bayfields Opticians Integro Pharmacy Surrey Choices Carwarden School (work placements) Portesbury School (work placements) Sainsbury's (work placements) Camberley BHF Shop (work placements) Sue Ryder Shop (work placements) Oak Farm Community School (work</p>	Wellbeing	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
27 Feb 2018	Surrey Heartlands Sustainability and Transformation Partnership	To approve recommendations in relation to the Surrey Heartlands Sustainability and Transformation Partnership	Cabinet	Cabinet Member for Health (Mrs Helyn Clack) Leader of the Council (Mr David Hodge CBE)	Justin Newman Tel: 020 8541 8750 Acting Chief Executive (Julie Fisher)		Wellbeing	
27 Feb 2018	Meadows Gyratory Major Improvement Scheme	To award a contract for the Meadows Gyratory Major Improvement Scheme.	Cabinet	Cabinet Member for Highways (Mr Colin Kemp)	Peter Simmonds Tel: 020 8541 9936 Strategic Director Environment and Infrastructure (Trevor Pugh)		Economic Prosperity	
27 Feb 2018	Monthly Budget Monitoring Report	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Leader of the Council (Mr David Hodge CBE)	Kevin Kilburn Tel: 020 8541 9207 Director of Finance (Sheila Little)		Economic Prosperity	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
27 Feb 2018	Provision of Commercial and Industrial Properties Insurance Services	To seek Cabinet approval to award a contract for Insurance Policy for Commercial & Industrial Properties. Part 2 Annex	Cabinet	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Director of Finance (Sheila Little)	Ryan Wise, Jardine Lloyd Thompson Limited (JLT) Insurance Brokers	Economic Prosperity	
27 Feb 2018	Refurbishment of Houses	Investment of £1.447m in 9 properties in order to generate a net income, after deduction of all costs including repayment of interest and borrowing, of £26k per annum and increase capital receipts on the sale of 2 properties by an additional £437k.	Cabinet	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Claire Barrett, Tel: 07968 832161 Chief Property Officer (John Stebbings)			Moved from Jan 2018

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
27 Feb 2018	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader)</p> <p>Part 2</p>	Cabinet	Cabinet Member for Property and Business Services (Mr Tim Oliver)	<p>Peter Hall Tel: 020 8541 7670</p> <p>Chief Property Officer (John Stebbings)</p>		Economic Prosperity	

CABINET MEMBER DECISIONS - MARCH 2018

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
6 Mar 2018	Contract award for the Provision of Commercial Catering Equipment	Decision required to award a new Contract for the Provision of Commercial Catering Equipment.	Cabinet Member for Property and Business Services	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Andy Clarke Tel: 020 8541 7144 Head of Procurement and Commissioning (Ross Duguid)		Wellbeing	
6 Mar 2018	Framework Award for the Provision of a Flexible Employee Benefits Scheme	Framework Award for the Provision of a Flexible Employee Benefits Scheme PART 2	Cabinet Member for Property and Business Services	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Laura Hughes Head of Procurement and Commissioning (Ross Duguid)		Economic Prosperity	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
6 Mar 2018	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader) Part 2	Cabinet Member for Property and Business Services	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Peter Hall Tel: 020 8541 7670 Chief Property Officer (John Stebbings)		Economic Prosperity	

INVESTMENT STRATEGY DECISIONS - 6 MARCH 2018

6 Mar 2018	Investment Board	To approve decisions in relation to the council's investment strategy. Part 2	Investment Board	Leader of the Council (Mr David Hodge CBE)	Peter Hall Tel: 020 8541 7670, Susan Smyth Tel: 020 8541 9550 Director of Finance (Sheila Little)		Economic Prosperity	
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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
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CABINET - 27 MARCH 2018

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
27 Mar 2018	Regulation of Investigatory Powers Act 2000 - updated corporate policy and protocol	<p>To endorse an updated Corporate Policy and Protocol on the use of the Regulation of Investigatory Powers Act 2000 (RIPA) by council services.</p> <p>The proposed policy provides an updated framework to ensure that the authority continues to comply fully with the requirements of RIPA surrounding the use of social media and online selling platforms and to take account of the changes to the Senior Responsible Officer.</p>	Cabinet	Cabinet Member for Communities (Ms Denise Turner-Stewart)	<p>David Pickering Tel: 01296 388779</p> <p>Head of Trading Standards (Steve Ruddy)</p>	Communities Select Committee – 7 November 2017	Economic Prosperity; Resident Experience; Wellbeing	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
27 Mar 2018	Supporting Economic Growth through Investment in Transport and Highways Infrastructure - A30 London Road Camberley, transport improvement project.	<p>To approve £0.480m of local contributions for the A30 London Road Camberley transport improvement project which is due to be submitted as a business case to the EM3 LEP by 30 November 2017.</p> <p>The total estimated cost for this project is £5.00m and we are seeking Local Growth Fund (LGF) contribution from the EM3 LEP of £3.75m.</p>	Cabinet	Cabinet Member for Environment & Transport (Mr Mike Goodman) Cabinet Member for Highways (Mr Colin Kemp) Deputy Leader (Mr John Furey)	<p>Paul Fishwick Tel: 03456 009 009</p> <p>Strategic Director Environment and Infrastructure (Trevor Pugh)</p>	<p>Surrey Heath Borough Council, EM3 LEP.</p> <p>Public consultation has been completed for this project during the Spring of 2017.</p> <p>Local Committee (Surrey Heath) has received reports on 10 December 2015 and 8 December 2016 related to this project.</p>	Economic Prosperity	Moved from 28/11/2017.
27 Mar 2018	Monthly Budget Monitoring Report	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Leader of the Council (Mr David Hodge CBE)	<p>Kevin Kilburn Tel: 020 8541 9207</p> <p>Director of Finance (Sheila Little)</p>		Economic Prosperity	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
27 Mar 2018	Surrey Heartlands Sustainability and Transformation Partnership	To approve recommendations in relation to the Surrey Heartlands Sustainability and Transformation Partnership.	Cabinet	Leader of the Council (Mr David Hodge CBE), Cabinet Member for Health (Mrs Helen Clack)	Justin Newman Tel: 020 8541 8750 Acting Chief Executive (Julie Fisher)		Wellbeing	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
27 Mar 2018	Provision of a Home Based Care Service in Extra Care Scheme at Brockhill Sheltered Housing Scheme - Contract Award	To approve the award of a contract for the Provision of a Home Based Care Service in an Extra Care Scheme at Brockhill Sheltered Housing Scheme The award will support the Council's vision for Extra Care Housing which is to offer residents support within modern, purpose-built facilities that help older people retain their independence in the community while offering flexible and responsive care and support arrangements to meet their needs, enhance quality of life and improve outcomes.	Cabinet	Cabinet Member for Adults (Mr Mel Few)	Sara Walton Tel: 020 8541 7750 Strategic Director Adult Social Care and Public Health (Helen Atkinson)		Wellbeing	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
27 Mar 2018	Purchase of Fire Appliances	To award a contract for the purchase of fire appliances.	Cabinet	Cabinet Member for Communities (Ms Denise Turner-Stewart)	Peter Simmonds Tel: 020 8541 9936 Chief Fire Officer (Russell Pearson)	Local Committees.	Resident Experience	New
27 Mar 2018	Formation of Runnymede Joint Committee	Cabinet (and Full Council) approval is sought to establish the Joint Committee. The formation of the Joint Committee will require agreement by Runnymede Borough Council in parallel, and it is due to be considered by their Corporate Management Committee on 22 March, and by Full Council on 19 April.	Cabinet	Cabinet Member for Communities (Ms Denise Turner-Stewart)	Fiona Lowe Tel: 01372 832539 Head of Community Partnerships & Safety (Jane Last)	Full Council on 19 April 2018.	Resident Experience	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
CABINET MEMBER DECISIONS APRIL 2018								

3 Apr 2018	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader) Part 2	Cabinet Member for Property and Business Services	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Peter Hall Tel: 020 8541 7670 Chief Property Officer (John Stebbings)		Economic Prosperity	
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INVESTMENT STRATEGY DECISIONS - APRIL 2018

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
10 Apr 2018	Investment Board	To approve decisions in relation to the council's investment strategy. Part 2	Investment Board	Leader of the Council (Mr David Hodge CBE)	Peter Hall Tel: 020 8541 7670, Susan Smyth Tel: 020 8541 9550 Director of Finance (Sheila Little)		Economic Prosperity	

CABINET - APRIL 2018

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
24 Apr 2018	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the Leader) Part 2	Cabinet	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Peter Hall Tel: 020 8541 7670 Chief Property Officer (John Stebbings)		Economic Prosperity	
24 Apr 2018	Monthly Budget Monitoring Report	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Leader of the Council (Mr David Hodge CBE)	Kevin Kilburn Tel: 020 8541 9207 Director of Finance (Sheila Little)		Economic Prosperity	
24 Apr 2018	Surrey Heartlands Sustainability and Transformation Partnership	To approve recommendations in relation to the Surrey Heartlands Sustainability and Transformation Partnership.	Cabinet	Cabinet Member for Health (Mrs Helyn Clack) Leader of the Council (Mr David Hodge CBE)	Justin Newman Tel: 020 8541 8750 Acting Chief Executive (Julie Fisher)		Economic Prosperity	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
24 Apr 2018	Leadership Risk Register	The Cabinet is asked to note the contents of the Leadership Risk Register and endorse the control actions put in place by the Statutory Responsibilities Network.	Cabinet	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Cath Edwards Tel: 020 8541 9193 Director of Finance (Sheila Little)		Economic Prosperity	New

CABINET MEMBER DECISIONS - 8 MAY 2018

8 May 2018	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases under £1m, in consultation with the Leader.	Cabinet Member for Property and Business Services	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Peter Hall Tel: 020 8541 7670, Susan Smyth Tel: 020 8541 9550 Chief Property Officer (John Stebbings)		Economic Prosperity	
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INVESTMENT STRATEGY DECISIONS - 8 MAY 2018

8 May 2018	Investment Board	To approve decisions in relation to the council's investment strategy. Part 2	Investment Board	Leader of the Council (Mr David Hodge CBE)	Peter Hall Tel: 020 8541 7670, Susan Smyth Tel: 020 8541 9550 Director of Finance (Sheila Little)		Economic Prosperity	New
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CABINET - 29 MAY 2018

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
29 May 2018	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases over £1m in consultation with the Leader. Part 2	Cabinet	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Peter Hall Tel: 020 8541 7670 Chief Property Officer (John Stebbings)		Economic Prosperity	
29 May 2018	Monthly Budget Monitoring Report	To consider the month end budget report and make any recommendation as appropriate.	Cabinet	Leader of the Council (Mr David Hodge CBE)	Kevin Kilburn Tel: 020 8541 9207 Director of Finance (Sheila Little)		Economic Prosperity	
29 May 2018	Surrey Heartlands Sustainability and Transformation Partnership	To approve recommendations in relation to the Surrey Heartlands Sustainability and Transformation Partnership.	Cabinet	Cabinet Member for Health (Mrs Helyn Clack)	Justin Newman Tel: 020 8541 8750 Acting Chief Executive (Julie Fisher)		Resident Experience	

SURREY COUNTY COUNCIL
FORWARD PLAN OF KEY DECISIONS 1 February 2018 TO 31 May 2018

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
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